2018 Market Registration Check List

Buy Fresh Buy Local – Siouxland

To All Vendors:

Thank you for your interest in the Sioux City Farmers Market. We are currently taking applications for vendors for the 2018 season. The Market will be open on Wednesdays & Saturdays from 8:00 a.m. to 1:00 p.m. beginning May 2nd and ending October 27th.

If you are a returning vendor, you must file your paid registration by April 1, 2018 to secure your membership in the Market. If a vendor does not summit a paid registration by April 1st, we cannot guarantee your inclusion in the Market.

The Market currently has limited openings in the categories of vegetable sales, baked goods and jams & jellies. If you plan on selling any of these items, please go ahead and fill out the registration form and return it to us. We will notify you by phone or e-mail, if you are accepted into the market. We should know how many openings we have around April 1st.

Below you will find a checklist of items needed to complete your registration to participate in the Farmers Market for 2018.

- ☐ Registration Form Completed
- ☐ Signed copy of the Market Rules & Regulations
- ☐ Certificate of Insurance listing **Buy Fresh Buy Local – Siouxland** as Certificate Holder for the duration of the Market season (Food Vendors Only – defined as any vendor selling something that will be ingested by humans)
- ☐ Copy of all Health, Cannery or other permits necessary for the sale of your products (if applicable)

  Vendors are required to comply with Iowa Sales Tax law and State Public Health regulations governing the preparation, handling and presentation of food. Please check with each agency listed below to see if you need special licensing to sell at our market.

  ### Food Permits & Regulations

  Contact Siouxland District Health Environmental Department – (712) 279-6119

  ### Iowa Sales Tax Permits

  To apply for a permit, go to www.state.ia.us/tax and then select "apply for a permit".
  For Farmer's Market Tax information, please see:
  https://tax.iowa.gov/documents/iowa-sales-tax-items-sold-farmers-markets
  If you have questions, contact Iowa Dept of Revenue at 1-800-367-3388 or IDR@iowa.gov
- ☐ Copy of Sales Tax Permits
- ☐ Payment – Make checks out to: **Buy Fresh Buy Local – Siouxland, Inc.**

If you have any questions, please feel free to contact market staff listed below.

Becky Kempers, Market Manager
Phone: 712-251-2616
Email: becky.scfm@gmail.com or siouxcityfarmersmarket@gmail.com
Buy Fresh Buy Local – Siouxland, Inc.
505 Fifth Street, Suite 200
Sioux City, IA 51101